**FROM:** Campaign Manager

**TO:** All staff

**CONTENT:** Year-end Giving Reminder

**DATE TO SEND:** Mid-December

**SUBJECT:** End the Year on a High Note

Dear colleagues:

2020 has been a remarkable year! Many of us are looking forward to saying goodbye and moving into 2021. But, there is still time to close out 2020 on a positive note: pledge through the Combined Federal Camaign (CFC). Thanks to the generosity of the CFC community, we’ve been able to raise money for thousands of participating charities and the communities they serve.

As the year wraps up, tax deductions are on our minds. Visions of gathering up donation receipts dance in our heads – a stressful and tedious picture! When you pledge through the CFC, you eliminate the end ‑of ‑year panic and keep all of your charitable giving information in one place. New legislation in 2020 allows taxpayers to deduct $300 ($600 for married couples) for qualifying charitable donations even when taking the standard deduction.

*Show Some Love* to a cause you care about through the CFC. The opportunities are endless. Whether you give to children in the foster system or your faith-based organization, the CFC has a charity for any cause you want to support. You can even volunteer your time! All contributions make a difference and help us make the world a better place.

Visit [GiveCFC.org](http://www.GiveCFC.org) to learn more about how you can *Show Some Love* and *Be the Face of Change*.

We wish you the very best this holiday season, and a very Happy New Year.

[Campaign Manager]

[Title]